## Create Draft response and retrieve

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Good mo	rning,	Brian Grove	er!				
Supplier Portal		PWC Data Ware Hous		Others			
APPS							
Supplier Portal	+						
Things to Finisl	า						
Assigned to N	vle	3 minutes ago ACTION REQUIRED	×	Yesterday FYI	×	Yesterday FYI	
		You Are Invited to	)	Negotiation	70037-21	Negot	

Step	Action
1.	Click on the Supplier Portal link.
	Supplier Portal



Shipments		2
Manage Shipments		
Create ASN		
Create ASBN		
<ul> <li>Upload ASN or ASBN</li> </ul>		2
<ul> <li>View Receipts</li> </ul>		
<ul> <li>View Returns</li> </ul>		Negotiations Closing Soon
Contracts and Deliverables		
<ul> <li>Manage Contracts</li> </ul>		Recent Activity
<ul> <li>Manage Deliverables</li> </ul>		Last 30 Days
Consigned Inventory	•	Negotiation invitations 1
consigned inventory		Negotiation Invitations ejected 3
<ul> <li>Review Consumption Advices</li> </ul>		Orders changed or canceled 3
<ul> <li>Review Consigned Inventory</li> </ul>		Orders opened 3
<ul> <li>Review Consigned Inventory Transactions</li> </ul>		
Invoices and Payments		
Create Invoice		Transaction Reports
Create Invoice Without PO		PO Purchase Amount 90 USD
<ul> <li>View Invoices</li> </ul>		
View Payments		
Solicitations		
<ul> <li>View Active Solicitations</li> </ul>		
<ul> <li>Manage Responses</li> </ul>		
Qualifications		Supplier News
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Step	Action
2.	Click on the Negotiation invitations link.
	Negotiation invitations

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Request for Qua	lification: 70043-21	Messages Create Response Actions <b>V</b> Done
Currency = US Dollar	Titte Bridge Repair Status Active (Locked) Time Remaining 6 Days 23 Hours	Time Zone Eastern Standard Time Open Date 6/17/21 1:33 AM Close Date 6/24/21 1:18 AM
Table of Contents Cover Page Overview Lines Contract Terms	Cover Page REQUE QUALI	EST FOR FICATION Bridge Repair
https://www.dow1faur2.org	PUBLISHED DATE:6/17/21 1:33 AM DUE DATE:6/24/21 1:18 AM TIME ZONE: EASTERN TIME	EC-98, 454457-08, 454554-08, 45455-088, 45455-08, 45455-08, 45455-08



Sten	Action	
Step		
3.	Click on the <b>Actions</b> button.	
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	Request for Qualification: 70043-21	Messages Create Response Actions ▼ Done
	- Currancu – LIS Dollar	Respond >
	Title Bridge Repair	Open Date 6/17/21 1:33 Aly
	Status Active (Locked)	Close Date 6/24/21 1:18 AN
	Time Remaining 6 Days 23 Hours	
	Table of Contents Cover Page	
	Cover Page	
	Overview	REQUEST FOR
	Contract Terms	QUALIFICATION
		Bridge Repair
	PUBLISHED DATE-6/17/21	1-33 AM
	DUE DATE:6/24/21 1:18 AM	
	TIME ZONE: EASTERN TH	WIE .

Step	Action
4.	Click on the <b>View</b> list option.
	View

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Request for Qualit	fication: 700	43-21		Messages Create Response	Actions 🔻	D <u>o</u> ne
Currency = US Dollar	Title Status Time Remaining	Bridge Repair Active (Locked) 6 Days 23 Hours		Time Zo Onen Date 6/17/21 1:33 Al View PDF View Attachments	Respond Analyze View	Time
Table of Contents Cover Page Overview Lines Contract Terms	Cover	Page	REQUEST FOR QUALIFICATION Bridge Repair	N		
	PUBL DUE 1 TIME	ISHED DATE:6/17/21 DATE:6/24/21 1:18 AM ZONE: EASTERN TH	1:33 AM ME			

Step	Action
5.	Click the <b>View PDF</b> list option to download and review the solicitation.
	View PDF

<b>SPWC</b> Mob	pius		â	P	14	BG ~
Request for Qualification: 700	43-21 Messages	Crea	ate Respo	nse A	ctions 🔻	D <u>o</u> ne
Currency = US Dollar			Tin	ne Zone I	astern Sta	ndard Time
Title	Bridge Repair Open I	Date	6/17/21 1	:33 AM		
Status	Active (Locked) Close	Date	6/24/21 1	:18 AM		
Time Remaining	6 D Opening 70043-21_SUPPLIER.pdf ×	]				
Table of Contents Cover	You have chosen to open: Pa 70043-21_SUPPLIER.pdf which is: Portable Document Format (PDF)					
Overview	from: https://epvd-dev1.fa.us2.oraclecloud.com					
Lines						
Contract Terms	What should Firefox do with this file?					
	Open with Microsoft Edge (default)					
	Save File					
	Do this automatically for files like this from now on.					
• PUBI	ISF					
DUE	DAT OK Cancel					
TIME	20					



Step Ac	ction
6. Cli	lick on the <b>OK</b> button.

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Request for Qua	lification: 700	43-21			Messages Cre	ate Respo	nse A	ctions 🔻	D <u>o</u> ne
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	Status	Active (Locked)			Close Date	6/24/21 1	:18 AM		
	Time Remaining	6 Days 23 Hours							
Table of Contents Cover Page Overview Lines Contract Terms	Cover PUBL DUE TIME	Page ISHED DATE:6/17/ DATE:6/24/21 1:18 A ZONE: EASTERN	REQUES QUALIF 21 1:33 AM AM TIME	T FOR ICATION Bridge Repair					
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Step	Action
7.	Click on the Actions button.
	Actions <b>T</b>



Step	Action
8.	Click on the <b>View</b> list option.
	View

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Table of Contents Cover Page Overview Lines Contract Terms	Cover	Page	REQUEST FOR QUALIFICATIO Bridge Repair	N					
	PUBL DUE I TIME	ISHED DATE:6/17/2 DATE:6/24/21 1:18 AI ZONE: EASTERN T	1 1:33 AM M IME						



Step	Action
9.	Click on the View Attachments list option
	View Attachments

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Step A	Action
10. Se	Select the Attachment row.

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File Name or URL	Level	Attached To		Title			Size	
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Step	Action
11.	Click the <b>Download</b> button.
	Download

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	which is: Compressed (zipped) Folder (948 bytes) from: https://epvd-dev1.fa.us2.oraclecloud.com What should Firefox do with this file? © Open with Windows Explorer (default)			



Step	Action
12.	Open the Attachement to download and view.
	Open with Windows Explorer (default)

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Attachments (Request for Qualifi	cation 70043-21)				D <u>o</u> ne
Search File Name or URL × Q S Actions ▼ View ▼ Format ▼ ∰ IIII	now Filters				
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Step	Action
13.	Click the <b>OK</b> button.
	ОК

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https://epvd-dev1.fa.us2.oraclecloud.com/fscmUl,	l/faces/FuseWelco	me?_afrLoop=3463H=768&_afrMFC=8&_afrMFCI=0&_afrMFM=0&_afr	MFR=96&_afr	/IFG=0&_a	frMFS=0&_	afrMFO=0# 🗸

Step	Action
14.	Click the <b>Done</b> button.
	Done

Request for Qua	lification: 700	43-21		Messages Cre	ate Respo	nse A	ctions 🔻	D <u>o</u> ne
Currency = US Dollar					Tim	ie Zone E	astern Stan	dard Time
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	Status	Active (Locked)		Close Date	6/24/21 1	18 AM		
	Time Remaining	6 Days 23 Hours						
able of Contents	Cover	Page						
Cover Page Overview		9-	REQUEST	ſ FOR				
Contract Terms			QUALIFI	CATION				
				Bridge Repair				
	• PUBL DUE TIME	JISHED DATE:6/ DATE:6/24/21 1: ZONE: EASTER	/17/21 1:33 AM 18 AM RN TIME					



Step	Action
15.	Click in the Create Response button.
	Create Response

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ov	1 2 3 ervie Lines Review
Create Response (Response 4010): O Messages Res	pond by Spreadsheet 🔻 Actions 🔻 Back Ne <u>x</u> t Save 💌 Sub <u>m</u> it <u>Cancel</u>
	Last Saved 6/17/21 1:41 AM Time Zone Eastern Standard Time
Title Bridge Repair	Close Date 6/24/21 1:18 AM
Time Remaining 6 Days 23 Hours	
General	
Supplier A & M Concrete Corporation	Response Type (  Primary
Supplier Site STERLING-42685	Alternate
Solicitation Currency USD	
Response Currency USD	
Price Precision 2 Decimals Maximum	Note to Buyer
Response Valid Until m/d/yy h:mm a	h.
	Attachments None 🕂
▲ Contract Terms	
▲ Variables ⑦	
Provide values for the listed variables. The values you enter are automatically po	pulated in the contract terms.
View ▼ Format ▼ III Freeze ↓ Wrap View All variables	~
Name Description	Value Clauses
No data to display.	

Step	Action
16.	Click in the Note to Buyer field. (Optional).

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Create Response (Re	sponse 4010): O Messages	1     2     3       Overvie Lines Review     espond by Spreadsheet <ul> <li>Actions</li> <li>Back</li> <li>Negt</li> <li>Save</li> <li>Sub<u>m</u></li> </ul>	it <u>C</u> ancel
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General	ternaming of Days 25 Hours		
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Step	Action
17.	Enter the desired information into the <b>Note to Buyer</b> field. Example - " <b>Test</b> ". (Optional)

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Response Currency	JSD	Reference Number				
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Provide values for the listed variables	s. The values you enter are auto	matically populated in the contract terms.				
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No data to display.						



Step	Action
18.	Click the Add (+) icon to add attachments.
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Create Respons	se (Response 4010): O <mark>Message</mark>	1 2 3 Overvie Lines Review s Respond by Spreadsheet	Actions V Back Next	Save 🔻	Sub <u>m</u> it <u>C</u> ancel		
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Attachments Gi	▼ + ×				×		
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File V C Rows Selected 1	Browse No file selected. No file selected. Columns Hidden 1			Brian Grover	6/17/21 1:41 /		
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Name	Description			Value	Clauses		
No data to display.							

Step	Action
19.	Click the <b>Browse</b> button.
	Browse



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Contract Terms	i .				
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Step	Action
20.	Select the desired file.
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i 3D Objects	2021 Global Holidays (2)	12-04-2021 12:05 PM	Microsoft Ec		<u> </u>	
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🔮 Documents	70043-21	17-06-2021 10:52 AM	Microsoft W		Time Zone Eas	stern Standard Time
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Music	Copy of Review Traning Doc	03-04-2021 11:56 PM	Microsoft Ex			
Pictures	EDM.540 - Test Scripts - SO - 21A	03-06-2021 09:20 AM	Microsoft W			
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Contract Terms	3					
Variables (?)						
Provide values for the liste	d variables. The values you enter are automatical	ly populated in the contract	terms.			
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Name De	escription				Value	Clauses
No data to display.						



Step	Action
21.	Click the <b>Open</b> button.
	Open

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No data to display.					

Step	Action
22.	Click on the <b>OK</b> button.
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Response Currency USD	Note to Buyer Test
Solicitation Currency USD	Reference Number
Supplier Site STERLING-42685	<ul> <li>Alternate</li> </ul>
Supplier A & M Concrete Corporation	Response Type 💿 Primary
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Step	Action
23.	Click the <b>Next</b> button.
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Step	Action
24.	Click in the <b>Response Price</b> field.

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Rows Selected 1	Columns Hidden 7								,
Grand Totals All response lines exc Response Am	cept alternate lines ar ount 0.00	e included.							

Step	Action
25.	Enter the desired information into the <b>Response Price</b> field. Example - "50000".

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1	Bridge Repair		+	912.0000 Const	50000	#,##0.###	
Rows Selected 1	Columns Hidden 7						,
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Step	Action
26.	Click the <b>Next</b> button.
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<b>PW</b>	CMobius				ĥ	9 1	14	BG ~
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Currency = US Dollar						Last Time Zone	Saved 6/17 Eastern Sta	/21 1:42 AM ndard Time
Ti	le Bridge Repair	Clo	ose Date	6/24/21 1	:18 AM			
Time Remaini	ng 6 Days 23 Hours							
Overview Lines								
General								
Supplier	A & M Concrete Corporation	Response Type Primary						
Supplier Site	STERLING-42685	Reference Number						
Solicitation Currency	USD	Note to Buyer Test						
Response Currency	USD							
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Response Valid Until								
Contract Ter	ms							
✓ Variables ⑦								
Provide values for the li	sted variables. The values you enter are automatical	y populated in the contract terms.						
View 👻 Format 👻	🖩 Freeze 📣 Wrap 🛛 View 🕅 All variables	~						
Name	Description				V	alue	Cla	uses
No data to display								



Step	Action
27.	Click the <b>Save</b> drop down arrow.

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Review Response	1 2 3 Overvie Lines Review a: Response 4010 (?) Messages Respond by Spreadsheet V Actions V Ba	ck Ne <u>x</u> t	Save 🔻	Sub <u>m</u> it <u>C</u> ancel
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Price Precision Response Valid Until	2 Decimais Maximum Attachments Tables SQL txt			
✓ Variables ⑦     Provide values for the li     View ▼ Format ▼	sted variables. The values you enter are automatically populated in the contract terms.			
Name No data to display.	Description	Va	alue	Clauses

Step	Action
28.	Click the Save and Close option.
	Save and Close

<b>PW</b>	CMob	oius			ŵ	P	14	BG ~
Request for Qua	lification: 700	43-21		Messages Cre	eate Respo	onse A	ctions 🔻	D <u>o</u> ne
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Request for Qua	Messages Cre	ate Respo	onse A	ctions 🔻	Done			
Currency = US Dollar					Tir	ne Zone E	astern Star	dard Time
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	Time Remaining	6 Days 23 Hours						
Table of Contents	Cover	Page						•
Overview Lines			REQUEST F QUALIFICA	OR TION				
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Step	Action
30.	Click on the <b>Done</b> button.

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Step	Action
31.	Click the <b>Done</b> button.
	Done





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Create ASBN				
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<ul> <li>View Receipts</li> </ul>				
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Manage Contracts		Recent Activity		
<ul> <li>Manage Deliverables</li> </ul>		Last 30 Days		
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		Negotiation responses awarded or rejected	3	
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Review Consigned Inventory     Review Consigned Inventory		Orders opened	3	
<ul> <li>Review Consigned Inventory transactions</li> </ul>			***	
Invoices and Payments		Transaction Departs		
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Create Invoice Without PO		PO Purchase Amount 90	USD	
View Invoices				
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Step	Action
33.	Click the Manage Responses link.
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34.	Click in the <b>Response</b> field.

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Step	Action
35.	Enter the desired information into the <b>Response</b> field. Example - "4010".

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Step	Action
36.	Click the <b>Search</b> button.
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Step	Action
37.	Click the <b>Actions</b> button.
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Step	Action
38.	Click on the Unlock Draft list option.
	Unlock Draft

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Step	Action
39.	Click on the <b>OK</b> button.
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Step	Action
40.	Click the <b>Revise</b> button.
	Revise

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Contract Terms Variables ⑦ Provide values for the listed variables. The values you enter are automatically po View  Format	pulated in the contract terms.
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Step	Action
42.	Click in the <b>Response Price</b> field.

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Step	Action
43.	Enter the desired information into the <b>Response Price</b> field. Example "60000".

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Step	Action
44.	Click on the <b>Next</b> button.
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Step	Action
45.	Click on the <b>Submit</b> button.
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Step	Action
46.	Click on the <b>OK</b> button.
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Step	Action
47.	Click on the <b>Done</b> button.
	Done





Step	Action
48.	
	End of Procedure.